

# Managing an investigation

The investigator/Prosecutors  
guide

- **Strategy**- simply a plan of action to achieve a long term goal.
- **Investigative actions** –these should be driven by the investigation not a check list.
- **Advice**- Team approach to decision making when developing the plan. Supplement the team with authoritative advice if required.
- **Material**-Ensure everyone understands the material its meaning and relevance to the investigation

- **Objectives**-each element of the strategy should have a clear objective. Avoid general or ambiguous statements like “carry out a sweep of the area”.
- **Methods & Resources**- An outline of the methods for achieving an objective and the resources required should be given. Enough information to enable others to understand.
- **Responsibility**-Identify people to deliver the strategy or objective. If it involves a specialist technique or procedure ensure they have the information and understanding to carry it out effectively.

# Review

Constant review is paramount with material coming into an investigation. Any strategy or objective should be subject to a formal review on a regular basis.

It is NOT an admission of failure to change an investigative direction in light of new material.

# Investigative Actions (General)

- Crime scene investigation
- Victim and witness interviews
- Media appeals
- House to house
- Area search
- Intelligence searches
- Tasking CHIS (Informants)

## **Investigative Actions (Specific)**

- Tracing a named suspect
- Identifying & locating witness for interview
- Pursuing significant information
- Locating & securing material (CCTV)
- Identifying/preserving scenes & routes
- Arresting offender/suspect

# Managing resources

- Human resources
- Financial resources
- Intelligence resources
- Physical resources
- Communication resources

# Managing people

- Behavioural traits
- Welfare considerations
- Welfare needs
- Supporting Individuals
- Serious/long standing enquires



# Managing risk (Risk areas)

- Victims/witnesses/suspects
- General Public/local community
- Our own employees
- Parameters of the investigation
- Evidence collection/record keeping

# Managing (Other)

- Auditable decision making
- Handovers
- Policy
- Exhibits
- Scenes

# Managing Scenes

- Identifying scenes
- Securing the scene
- Cross contamination
- Preserving the scene
- Managing the media
- Searching examination
- Releasing the scene